

**The Company reserves the right to allow shareholders to register from 13:00 hours and the registration will be closed immediately upon completion of the last meeting agenda requiring meeting resolution.**

**Procedure for Meeting Attendees  
In the Case of the Outbreak of the Coronavirus Disease 2019 (COVID-19)**

According to the outbreak of the coronavirus disease 2019 (COVID-19), the Company is greatly concerned about this situation; therefore, would like to inform the procedure for attending the meeting as follows:

(1) Shareholder in the high-risk group, such as recently travelling to high-risk areas where there are outbreak of COVID-19 according to the announcement of the Ministry of Public Health or as announced by the government for a period of less than 14 days prior to the Meeting date, or experiencing a fever and/or other suspicious symptoms of having COVID-19, cooperation is required to comply with the recommendations of the Department of Disease Control by **refraining from attending the Meeting**, and may grant proxy to any person or an independent director of the Company to attend the Meeting by sending the proxy form to the Company Secretary at the address provided.

(2) The Company shall set up a screening point with necessary apparatus at the entrance of the meeting room. **In case any shareholder is found to have a health risk such as having body temperature higher than 37.5 degree Celsius, sneezing and coughing and/or other suspicious symptoms of having COVID-19, the Company shall reserve a right to deny the shareholder from attending the Meeting** and the shareholder may grant proxy to other person or an independent director of the Company on shareholder's behalf to attend the Meeting.

Please be informed accordingly and strictly adhere to the above measures.